



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

CONSTRUCTION CODE COMMISSION
Michigan History Center, 1st floor Forum
702 West Kalamazoo Street
Lansing, MI 48915

MINUTES
October 13, 2021
10:00 a.m.

APPROVED 01/26/2022

MEMBERS ATTENDING

Ms. Shanna Draheim, Vice Chairperson
Ms. Laurie Catey
Mr. Phillip Copeland
Mr. Timothy Danielak
Mr. Glenn Davis
Mr. Daryl Gallant
Mr. Adam Krouse
Mr. Justin Schott, stated he was attending remotely from
the Township of Scio, Washtenaw County, Michigan
Mr. David Tomlinson
Mr. Scott Weaver
Mr. Jeffrey Zielke

MEMBERS ABSENT

Mr. Brad Bartholomew
Mr. Frank Bayer
Mr. Ronald Campbell
Mr. Jason Finch
Mr. Mark Lee
Vacant, Architecture

DEPARTMENT PERSONNEL ATTENDING

Mr. Keith Lambert, Director, Administration, BCC
Mr. Lance Ash, Chief, Electrical Division, BCC
Mr. Kevin Kalakay, Chief, Mechanical Division, BCC
Mr. Jon Paradine, Chief, Building and Permits Division, BCC
Ms. Tracie Pack, Departmental Analyst, Administrative Services Division, BCC
Mr. Joseph Froehlich, Assistant Attorney General, OAG

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Commissioner Weaver called the meeting to order at 10:12 a.m. A quorum was present at that time.

2. APPROVAL OF AGENDA

A **MOTION** was made by Commissioner Danielak and **SECONDED** by Commissioner Draheim to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

3. NOMINATION AND ELECTION OF VICE CHAIRPERSON

A **MOTION** was made by Commissioner Gallant and **SECONDED** by Commissioner Davis to nominate Commissioner Draheim as Vice Chairperson. **MOTION CARRIED UNANIMOUSLY.**

Being newly elected, Vice Chairperson Draheim requested that Commissioner Weaver continue to run the meeting.

4. APPROVAL OF MINUTES

A. June 17, 2021 – Open Session Minutes

A **MOTION** was made by Vice Chairperson Draheim and **SECONDED** by Commissioner Catey to combine the vote and approve the minutes of both the June 17, 2021 open and closed sessions. **MOTION CARRIED UNANIMOUSLY.**

B. June 17, 2021 – Closed Session Minutes

Combined and approved under Item 4A.

5. APPLICATION TO ADMINISTER AND ENFORCE

A. Charter Township of Texas - Plumbing

Ms. Brooke Hovenkamp, Township Deputy Supervisor, presented the Charter Township of Texas' Application to Administer and Enforce to the Commission.

Following discussion, a **MOTION** was made by Commissioner Weaver and **SECONDED** by Vice Chairperson Draheim to approve the Charter Township of Texas' Application to Administer and Enforce contingent upon receipt of a sufficient response to the three (3) items listed in the Bureau of Construction Codes' July 21, 2021 Memorandum to the Commission. The approval will be effective thirty (30) days after a sufficient response is received for all three (3) items. The Township's response shall be provided to the Bureau of Construction Codes, Administrative Services Division. **MOTION CARRIED UNANIMOUSLY.**

B. Charter Township of Raisin – Mechanical and Plumbing

Mr. Ed Engle, Backup Building Official presented the Charter Township of Raisin's Application to Administer and Enforce to the Commission.

Following discussion, a **MOTION** was made by Commissioner Danielak and **SECONDED** by Vice Chairperson Draheim to deny the Charter Township of Raisin's Application to Administer and Enforce based on the nine (9) deficient items listed in the Bureau of Construction Codes' July 21, 2021 Memorandum to the Commission. **MOTION CARRIED UNANIMOUSLY.**

6. **UNFINISHED BUSINESS**

A. Uniform Permit Applications

Following discussion, a **MOTION** was made by Commissioner Gallant and **SECONDED** by Vice Chairperson Draheim to table the item and request legal guidance from the State Office of the Attorney General regarding the Commission's options for prescribing uniform permit applications. **MOTION CARRIED UNANIMOUSLY.**

7. **NEW BUSINESS**

None.

8. **BUREAU QUARTERLY REPORT**

Director Lambert reported on the following:

The Bureau continues to work with auditors regarding their findings during its 2020 audit.

Director Lambert stated the Michigan Residential Code is currently being evaluated, and when a determination has been made, a notification clarifying the matter will be provided.

Vice Chairperson Draheim asked for the status of the Energy Code updates, and Mr. Paradine indicated the process is in the beginning stages.

Commissioner Zielke requested code clarification regarding which codes are or will be going into effect. Director Lambert stated the 2015 Michigan Residential Code Chapters 1 and 2 have gone into effect, and Mr. Paradine and Mr. Kalakay stated both the 2018 Michigan Building and Mechanical Codes are in process and are going back to the Joint Committee on Administrative Rules (JCAR).

9. **PUBLIC COMMENT**

None.

10. **NEXT MEETING DATE – JANUARY 26, 2022**

The Commission is scheduled to meet next at 10:00 a.m. at 702 West Kalamazoo Street, Lansing, MI 48915 in the 1st Floor Forum on January 26, 2022.

11. **ADJOURNMENT**

A **MOTION** was made by Commissioner Danielak and **SECONDED** by Commissioner Copeland to adjourn the meeting at 11:05 a.m. **MOTION CARRIED UNANIMOUSLY.**